

# BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

## BUILDINGS AND PROPERTY COMMITTEE MEETING MINUTES

MONDAY, MARCH 3, 2014

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### I. CALL TO ORDER

The Buildings and Property Committee of the Board of School Directors for the Big Spring School District met in the Large Group Room, Room 140, of the Big Spring High School at 6:00 P.M. with Robert Barrick, Chairperson, presiding. Seven (7) directors present: Robert Lee Barrick, Committee Chairperson; William Swanson, Committee Member; Wilbur Wolf, Jr., ex-officio Committee Member; David Gutshall, Board Member; William Piper, Board Member; John McCrea, Board Member; and Richard Norris, Board Member;

Absent: Kingsley Blasco and Richard Roush

Others in attendance: Richard W. Fry, Superintendent; Jeanne Temple, Assistant Superintendent; Kevin Roberts, Director of Curriculum & Instruction; Richard Kerr, Business Manager; Rick Gilliam, Director of Buildings, Grounds, & Transportation; and Carol Kuntz, Board Minutes.

### II. DISCUSSION ITEMS

#### A. Middle School Tunnel Dehumidification Remediation

Mr. Rick Gilliam & Tobie Wolf discussed with the Board updates on the Middle School Tunnel Project. Mr. Gilliam outlined the timeline for the project.

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General Questions:

1. Mr. Kerr informed the Board that the bids items are attached to the Agenda Manager.
2. Mr. Kerr asked the Board to release these items for bid.

**B. High School Roof Replacement Pool/Mechanical Room**

Mr. Rick Gilliam reminded the Board that Mr. Marc Harder discussed the High School Roof project with the Board at the last Board meeting. Mr. Gilliam provided updated to the project.

**C. District Administration Office/Middle School Paving**

Mr. Rick Gilliam reviewed the project that Mr. Chris Beauregard and Mr. James Bridges discussed concerning the paving project at the last Board meeting. He reviewed the timeline for the project.

**D. Honeywell Presentation on Change Order 1 Components DAO Basement Ventilation, Security and Oak Flat Door**

Mr. Paul Yingling reviewed the Change Order Components for the District Administration Basement Ventilation project, security for all buildings, and the door at Oak Flat.

General Questions:

1. Mr. Fry informed the Board that the security is a concern with the wiring system.
2. Mr. Barrick asked if the new system will put nine cameras in the elementary buildings.
3. Mr. Fry stated the new system will have an in and out component to the system.
4. Mr. Wolf asked if it will be a wireless system.
5. Mr. Fry informed the Board that action will need to be taken at the next Board meeting to have the project completed on time.

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6. Mr. Wolf inquired if the estimates are ball park figures for the wall or total project cost.
7. Mr. Fry told the Board there are less expensive alternatives for the door. At Oak Flat, we use that room a lot. This is a more expensive route but it does meet the needs for that room.
8. Mr. Wolf asked the life span for the door.
9. Mr. Wolf inquired if money is available to replace the door.
10. Mr. Piper questioned the sound track for the door.
11. Mr. Fry stated Instead of having six separate systems, this system will bring everything together into one system.
12. Mr. Wolf can the system be accessed off site?

**E. Mowing Contract 2014**

Mr. Rick Gilliam will discuss the timeline for bidding the mowing project for 2014.

General Questions:

1. Mr. McCrea asked if the administration worked up a cost comparison so we can compare the two.

**F. Miscellaneous Project Updates**

Mr. Rick Gilliam discussed the sidewalk project at Newville Elementary. The sidewalks will need new concrete work. The sidewalks date back to when the school was originally opened.

General Questions:

1. Mr. Fry discussed the separate sidewalk work that needs to be done by the end of May to complete the safe routes to school project.
2. Mr. McCrea asked if the sidewalks would be replaced along West Street.
3. Mr. Piper inquired if it is just one side of Green Street that will be replaced.

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**G. Summer Hiring Process (Technology & Maintenance)**

Mr. Rick Kerr will discuss the summer hiring process. Professional staff can work with the summer hiring. However, their job is outside the normal job area and will be at classified rate.

**H. Other**

Mr. Fry received a roof report from Frankford. At the last Board meeting, we received a report that the roof at Frankford has damage.

General Questions:

1. Mr. McCrea questioned if the leaks will be fixed.
2. Mr. Wolf inquired about the picture on page 3. Is that where the roof is leaking?
3. Mr. Wolf asked if when the gypsum is poured is it in layers.
4. Mr. McCrea asked if the gypsum is what absorbs moisture.
5. Mr. Norris asked if the gypsum is similar to drywall.

**III. ADJOURNMENT**

The meeting was adjourned at 6:37 P.M to executive session to discuss personnel issues.

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Robert Lee Barrick, Chairperson